



**ORDINANCE OF THE CHANCELLOR AND RECTOR
OF WSEI UNIVERSITY**

No. 28/2023/2024

dated 28.02.2024

**on obligations arising from the amendment of the law of May 13, 2016 on preventing the
threat of sex crimes
(i.e. Journal of Laws. of 2023, item 1304, as amended)**

With reference to the Announcement of the Chancellor and Rector of Lublin WSEI University dated 15.02.2024 on the amendment from the Law of May 13, 2016. *on preventing the threat of sex crimes* (i.e. Journal of Laws. of 2023, item 1304, as amended) we order the following:

§ 1

The amended provisions of the Law of May 13, 2016 on preventing the threat of sex crimes (i.e., Journal of Laws 2023, item 1304, as amended) are **effective as of February 15, 2024** and apply to the conditions for admitting male and female students for practical training or professional practice related to the upbringing, education, recreation, treatment, provision of psychological counseling, spiritual development, sports or the pursuit of other interests by minors, or the care of minors, primarily in the following fields of study conducted at WSEI University:

1. Pedagogy,
2. Pre-school and early childhood pedagogy,
3. Psychology,
4. Nursing,
5. Physiotherapy.

§ 2

With the above in mind, the WSEI University is introducing the following:

1. A list of documents for a Polish citizen student, which is attached as *Appendix No. 1 to this Ordinance*;
2. A list of documents for a foreign citizen student, which is attached as *Appendix No. 2 to this Ordinance*.

§ 3

The employees of WSEI University, before allowing the students referred to in § 1 of the Ordinance to receive practical training or professional practice, are required to:

- 1) Obtain information on whether the student's data is included in the Registry with restricted access or in the Registry of persons in respect of whom the State Commission for the Prevention of Sexual Exploitation of Minors under 15 years of age has issued a decision on entry in the Registry, and
- 2) Verify the students' documents referred to in § 2 of the Ordinance.

§ 4

The following employees of WSEI University are appointed to carry out the duties referred to in § 3 of the Ordinance:

- 1) Małgorzatę Gonet – Head of the Dean's Office of Human Sciences - for students studying in Polish at WSEI University (majors: Pedagogy; Pre-school and Early Childhood Pedagogy; Psychology);
- 2) Joannę Tyburczyk – employee of the Dean's Office of Human Sciences for students studying in Polish at the Lublin WSEI University (majors: Nursing; Physiotherapy);
- 3) Marcina Solana – Director of the English Studies Office - for students studying in English at the Lublin WSEI University;
- 4) Bogumiłę Dziedzic – Director of the Warsaw Branch of the University - for students studying in Polish and English at the Lublin Branch of the WSEI University in Warsaw.

§ 4

1. The Ordinance shall come into force as of the date of signature.
2. Supervision over the implementation of this Ordinance shall be exercised by the Deans of the relevant Faculties.

**Rektor
of WSEI University**

prof. dr hab. inż. Marek Opielak

**Chancellor
of WSEI University SEI**

mgr Teresa Bogacka

LIST OF DOCUMENTS FOR A STUDENT OF A POLISH CITIZENSHIP (CHECK-LIST)

- The organizer obtains information from the Registry with restricted access or from the Registry of persons with respect to whom the State Commission for the Prevention of Sexual Exploitation of Minors under 15 years of age has issued an order for entry in the Registry;
- The student shall submit information from the National Criminal Register;
- The student shall submit information on whether he/she has been **a resident of a country other than the Republic of Poland** within the last 20 years:
 - if he or she did not reside – **statement No. 1;**
 - if he or she resided – **statement No. 2 and as an attachment to the statement no. 2:**
 - Information from criminal records for each of the countries indicated in statement No. 2 obtained for professional or volunteer activities with contact with children **or**
 - Criminal record information regarding each of the countries indicated in statement No. 2 **or**
 - **Statement No. 3** if the law of the country does not provide for the issuance of the above information or the country does not have a criminal record.

Lublin/Warszawa, dnia r.

.....
(imię i nazwisko)

.....
(numer albumu)

POLSKIE

.....
OBYWATELSTWO

OŚWIADCZENIE Nr 1

Ja niżej podpisany/a oświadczam, że:

- 1) w ciągu ostatnich 20 lat **nie** zamieszkiwałem/zamieszkiwałam, w **innych niż Rzeczpospolita Polska państwie lub państwach:**
- 2) jestem świadomy odpowiedzialności karnej za złożenie nieprawidłowego oświadczenia, określonej w art. 233 ustawy z dnia 6 czerwca 1997 r. Kodeks karny.

.....
(podpis składającego oświadczenie)

Lublin/Warszawa, dnia r.

.....
(imię i nazwisko)

.....
(numer albumu)

POLSKIE

.....
OBYWATELSTWO

OŚWIADCZENIE Nr 2

Ja niżej podpisany/a oświadczam, że:

- 1) w ciągu ostatnich 20 lat **zamieszkiwałem/zamieszkiwałam, w innych niż Rzeczpospolita Polska państwie lub państwach**, które wskazuje poniżej:

| Lp. | Nazwa państwa |
|-----|---------------|
| 1. | |
| 2. | |
| 3. | |

- 1) jestem świadomy odpowiedzialności karnej za złożenie nieprawidłowego oświadczenia, określonej w art. 233 ustawy z dnia 6 czerwca 1997 r. Kodeks karny.

.....
(podpis składającego oświadczenie)

W załączeniu:

- **informacja** z rejestrów karnych dot. każdego z ww. państw uzyskiwana w celu działalności zawodowej lub wolontariackiej z kontaktami z dziećmi **lub**
- **informacja** z rejestru karnego dot. każdego z ww. państw **lub**
- jeżeli prawo państwa nie przewiduje sporządzenia ww. informacji lub w danym państwie nie prowadzi się rejestru karnego – **Oświadczenie Nr 3 (w załączeniu)**

Lublin/Warszawa, dnia r.

.....
(imię i nazwisko)

.....
(numer albumu)

POLSKIE

.....
OBYWATELSTWO

OŚWIADCZENIE Nr 3

Ja niżej podpisany/a oświadczam, że:

- 1) w prawie państwa, w którym w ciągu ostatnich 20 lat zamieszkiwałem/zamieszkiwałam (innych niż Rzeczpospolita Polska), nie przewiduje się wydania informacji do celów działalności zawodowej lub wolontariackiej związanej z kontaktami z dziećmi lub w tym państwie nie prowadzi się rejestru karnego oraz

Mając na uwadze powyższe, **oświadczam, że ww. państwie:**

- 2) nie byłem/byłam prawomocnie skazana za czyny zabronione odpowiadające przestępstvom określonym w rozdziale XIX i XXV ustawy z dnia 6 czerwca 1997 r. *Kodeks karny*, w art. 189a i art. 207 ustawy z dnia 6 czerwca 1997 r. *Kodeks karny* oraz w ustawie z dnia 29 lipca 2005 r. *o przeciwdziałaniu narkomanii* oraz
- 3) nie wydano wobec mnie innego orzeczenia, w którym stwierdzono, iż dopuściłem/dopuściłam się takich czynów zabronionych, oraz
- 4) nie mam obowiązku wynikającego z orzeczenia sądu, innego uprawnionego organu lub ustawy stosowania się do zakazu zajmowania wszelkich lub określonych stanowisk, wykonywania wszelkich lub określonych zawodów albo działalności, związanych z wychowaniem, edukacją, wypoczynkiem, leczeniem, świadczeniem porad psychologicznych, rozwojem duchowym, uprawianiem sportu lub realizacją innych zainteresowań przez małoletnich, lub z opieką nad nimi;
- 5) jestem świadomy odpowiedzialności karnej za złożenie nieprawidłowego oświadczenia, określonej w art. 233 ustawy z dnia 6 czerwca 1997 r. *Kodeks karny*.

.....
(podpis składającego oświadczenie)

LIST OF DOCUMENTS OF A FOREIGN CITIZEN STUDENT (CHECK-LIST)

- The organizer obtains information from the Registry with restricted access or from the Registry of persons with respect to whom the State Commission for the Prevention of Sexual Exploitation of Minors under 15 years of age has issued an order for entry in the Registry;
- The student shall submit information from the National Criminal Register;
- The student shall additionally submit information **from the country of citizenship:**
 - criminal record information of the country of citizenship obtained for the purposes of professional or volunteer activities related to contact with children **or**
 - information from the criminal record of the country of citizenship **or**
 - **Statement No. 1** - if the law of the country of citizenship does not provide for the issuance of the aforementioned information or the country does not maintain a criminal record.
- The student shall submit information on whether, within the last 20 years, he/she has **resided in a country other than the Republic of Poland** or the country of citizenship:
 - if he or she did not reside – **statement No.2;**
 - if he or she resided – **Statement No. 3 and as the attachment to the statement no. 3:**
 - Information from criminal records for each of the countries indicated in statement no. 3 obtained for professional or volunteer activities related to contact with children **or**
 - criminal record information on each of the countries indicated in statement no. 3 **or**
 - **Statement No 4** - if the law of the country of citizenship does not provide for the issuance of the aforementioned information or the country does not maintain a criminal record.

Lublin/ Warsaw,

.....
(name and surname)

.....
(student number)

.....
CITIZENSHIP

STATEMENT No 1

I, the undersigned, declare that:

- 1) Under the law of **the country of my citizenship** information is not foreseen to be released for professional or volunteer activities involving contact with children, or there is no criminal record in that country, and

In view of the above, I declare that **in the above-mentioned country of my citizenship:**

- 2) I have not been validly convicted of criminal acts corresponding to the offenses set forth in Chapters XIX and XXV of the Act of June 6, 1997 of the Penal Code, in Articles 189a and 207 of the Act of June 6, 1997 of the Penal Code and in the Act of July 29, 2005 on *Counteracting Drug Addiction* and
- 3) no other judgment has been issued against me stating that I have committed such criminal acts, and
- 4) I do not have an obligation under the decision of a court, other authorized body or the law to comply with the prohibition to hold any or certain positions, to practice any or certain professions or activities, related to the upbringing, education, recreation, treatment, provision of psychological advice, spiritual development, sports or the pursuit of other interests by minors, or to the care of minors;
- 5) I am aware of the criminal liability for making an incorrect statement, as defined in Article 233 of the Act of June 6, 1997 of the *Criminal Code*.

.....
(signature of the declarant)

Lublin/ Warsaw,

.....
(name and surname)

.....
(student number)

.....
CITIZENSHIP

STATEMENT No 2

I, the undersigned, declare that:

- 1) in the last 20 years I have not resided **in a country or countries other than the Republic of Poland and the country of citizenship;**
- 2) I am aware of the criminal liability for making an incorrect statement, as defined in Article 233 of the Act of June 6, 1997 of the *Criminal Code*.

.....
(signature of the declarant)

Lublin/ Warsaw,

.....
(name and surname)

.....
(student number)

.....
CITIZENSHIP

STATEMENT No 3

I, the undersigned, declare that:

- 1) during the last 20 years I have resided, other than the Republic of Poland and the country of citizenship, in the country or countries indicated below:

| No. | Country |
|-----|---------|
| 1. | |
| 2. | |
| 3. | |

- 2) I am aware of the criminal liability for making an incorrect statement, as defined in Article 233 of the Act of June 6, 1997 of the *Criminal Code*.

.....
(signature of the declarant)

Enclosed:

- **information** from criminal records pertaining to each of the aforementioned countries obtained for professional or volunteer activities with contact with children **or**
- **Criminal record information** regarding each of the aforementioned countries **or**
- if the law of the country does not make provision for the preparation of the above information or the country does not have a criminal record – **Statement No 4 (attached)**

Lublin/ Warsaw,

.....

(name and surname)

.....

(student number)

.....

CITIZENSHIP

STATEMENT No 4

I, the undersigned, declare that:

- 1) in the law of the country where I have resided in the last 20 years (**other than the Republic of Poland and the country of citizenship**), there is no provision for the release of information for professional or volunteer activities involving contact with children, or there is no criminal record in that country, and

In view of the above, I declare that **in the above-mentioned country of my citizenship:**

- 2) I have not been validly convicted of criminal acts corresponding to the offenses set forth in Chapters XIX and XXV of the Act of June 6, 1997 of the Penal Code, in Articles 189a and 207 of the Act of June 6, 1997 of the Penal Code and in the Act of July 29, 2005 on *Counteracting Drug Addiction* and
- 3) no other judgment has been issued against me stating that I have committed such criminal acts, and
- 4) I do not have an obligation under the decision of a court, other authorized body or the law to comply with the prohibition to hold any or certain positions, to practice any or certain professions or activities, related to the upbringing, education, recreation, treatment, provision of psychological advice, spiritual development, sports or the pursuit of other interests by minors, or to the care of minors;
- 5) I am aware of the criminal liability for making an incorrect statement, as defined in Article 233 of the Act of June 6, 1997 of the *Criminal Code*.

.....

(signature of the declarant)